

# **Workforce Partnership of Greater Rhode Island**

## **Board of Directors**

**May 10, 2011**

**Present: Andrew Tyska, Betty Pleacher, Bob Cooper, Carmen Ferguson, Courtney Murphy, James White, Joseph DeSantis, Joseph DiPina, Joseph Oakes, Karen Jedson, Kathleen Grygiel, Lauren Slocum, Marie DeRoche, Paul Harden, Paul Ouellette, Paul Wielgus, Peter Koch, Ray Pingitore, Robin Smith, Sharon Lee, Steve Kitchin, Victoria Gaillard-Garrick**

**Absent: Alexis Devine, Allen Durand, Cynthia Farrell, Darrell Waldron, Diane Cook, Dorothy Mattiello, Fred Ricci, Gip Cabral, Ray Filippone, Scott Seaback, Steve Wilson, Susan O'Donnell, Vanessa Cooley, Wendy Kagan**

**Staff: Brian Gambardella, Carlos Ribeiro, Christine Grieco, Cristin Taylor, Diane Vendetti, Erin Brouillette, Gail DuPont, Jen Buck, Judy DiGiorgio, Kara Aniballi, Kathy Quattrini, Kathy Tobin-Henry, Sharon Geoffrey, Shirley Winslow**

**Guests: Dan Brown, David Tremblay, Jo-Anne Thibedeau, Wendy Mackie, Lisa DiRaimo, Kathy Salerno**

**With a quorum present, Mr. Kitchin called the meeting to order at 8:05**

**AM. Mr. Kitchen asked the committee to review the minutes of February 15, 2011 and April 12, 2011.**

**VOTE: Mr. Harden made a motion to approve the February 15, 2011 minutes as amended. Mr. Pingitore and Mr. Koch seconded the motion. The motion passed unanimously.**

**VOTE: Mr. Harden made a motion to approve the April 12, 2011 minutes. Mr. Ouellette and Ms. Pleacher seconded the motion. The motion passed unanimously.**

**Chairman's Report: Mr. Kitchen reported he attended the job fair held at the Crowne Plaza on May 5, 2011 sponsored by DLT and Workforce Partnership of Greater Rhode Island. The job fair was for ITA and Contextualized trainees for the first hour and the balance of the day was open to the public.**

**The Board Development Committee Vice Chair Mr. Pingitore will chair the nominating committee. Mr. Kitchen encourages members of the Board to apply for any office position.**

**Executive Director's Report: Ms. Grieco explained the DLT-WPGRI Corporate Agreement FY2011 Modification #3 draft. This modification is intended to modify JDF (WPGRI non-profit 501 (c) 3 corporate) budget:**

**o To add Job Development funds in the amount of \$109,150.32 to the**

**Skills tutor budget through June 30, 2013.**

**Ms. Grieco asked for a vote from the Board of Directors to approve the DLT-WPGRI Corporate Agreement FY2011 Modification #3 draft.**

**VOTE: Ms. Smith made a motion to approve the DLT-WPGRI Corporate Agreement FY2011 Modification #3 draft. Mr. Harden seconded the motion. The motion passed unanimously.**

**Ms. Grieco explained the WIA PY2011 Plan Extension draft. This extension will run through PY11 (7/1/2011 – 6/31/2012). The administrative and operational systems that are described in the current PY10 plan will remain unchanged for PY11. Ms. Grieco reviewed the Chart of Performance Measures for PY11, as well as the current lists of Workforce Board members and Youth Council members.**

**Ms. Grieco asked for a vote from the Board of Directors to approve the WIA PY2011 Plan Extension draft.**

**VOTE: Mr. Harden made a motion to approve the WIA PY2011 Plan Extension draft. Ms. Smith seconded the motion. The motion carried unanimously.**

**Ms. Grieco discussed the PY2010 DLT One Stop Agreement Modification #2 draft**

**This modification is intended to:**

- o Increase the WIA Dislocated Worker funding allocation by \$1,100,000 to meet increased customer demand for WIA Dislocated Worker Service in the netWORKri One-Stop Career Centers.**

**Specific modifications include:**

- o Adding \$1,100,000 in WIA Dislocated Worker funding to the WIA Services Agreement for the delivery of additional Core and Intensive Services in the netWORKri One Stop Centers.**
- o Increase WIA Dislocated Worker Core and Intensive Services by 30%.**
- o Increase Dislocated Worker referral to On-the-Job training by 47%.**

**Ms. Grieco asked for a vote from the Board of directors to approve the PY2010 DLT One Stop Agreement Modification #2 draft.**

**VOTE: Mr. Cooper made a motion to approve the PY2010 DLT One Stop Agreement Modification #2 draft. Mr. DiPina Seconded the motion. The motion carried unanimously.**

**Ms. Grieco discussed the PY2010 WIA Plan Modification #2 draft. This Modification #2 to the One-Year Investment Act (WIA) Plan for the Workforce Partnership of Greater Rhode Island (WPGRI) has been prepared in accordance with instructions provided by the Rhode Island Workforce Investment Office (SWIO) in Workforce Investment Notice (WIN) #09-16. The purpose of this Modification is to:**

- o Present revisions to Program Year 2010 (PY10: July 1, 2010 through June 30, 2011) allocated funding and projected service levels for WIA Dislocated Workers throughout the thirty-seven communities that comprise the Greater Rhode Island Workforce Investment Area; and**
- o Present changes to the local Board for PY10**

**Ms. Grieco asked for a vote from the Board of Directors to approve the PY2010 WIA Plan Modification #2 draft.**

**VOTE: Ms. Pleacher made a motion to approve PY2010 WIA Plan Modification #2 draft. Mr. Koch seconded the motion. The motion carried unanimously.**

**Guest Speaker: Mr. Kitchen introduced Wendy Mackie. Ms. Mackie did a presentation on the Marines Trades Industry Partnership. Ms. Mackie discussed the Multi-Year Action plan:**

- o Build a Strong Industry Partnership**
- o Create an integrated Marketing Plan**
- o Provide Training & Professional Development opportunities for employers and workers**
- o Strengthen or build out the Worker Pipeline at all levels, especially around youth**
- o Leverage funds for programming**

**Ms. Mackie outlined some of the ISDI Highlights including:**

- o Generated \$202,322 in employer match**
- o 279 incumbent worker attended 67 different trainings with an**

average cost of \$672 per participant; 100% received a wage gain, credential and/or a promotion

- o The Industry employed 71 young people during summer 2009. At an average of a 30 hour work week at \$8.00 per hour for 10 weeks, that is \$170,400 paid in unsubsidized wages

- o Confident Captain created a highly success 12 marina worker certification program

**FY2011 Budget Expenditure Report 3/31/2011:** Ms. Vendetti gave an update on expenditures as of 3/31/2011. Ms. Vendetti stated there will not be much variance in funds for Adults, Dislocated Workers and Youth by June 30, 2011 and there will no funding from ARRA. Ms. Vendetti reported that GRI anticipates fully expending ARRA funds by June 30, 2011. Also, US DOL requires that Local WIBS expend 70% of WIA program year funds within a two-year period. GRI has met the 70% test for PY09 & 10 funds for Adult, dislocated Worker and Youth funding streams as of March 31, 2011.

**ISDI Tech Collective Modifications:** Ms. Buck explained Tech Collective's calculations were off by \$100,000. They were over obligated in their training programs, \$30,000 in BIO programs and \$70,000 for the IT programs. Ms. Buck presented this to the GWB and the GWB extended Tech Collective through June 30, 2011. These funds will not be used for administrative costs.

**netWORKri One Stop Monitoring Report:** Ms. DiGiorgio spoke in reference to what she and Ms. Quattrini found when monitoring the One Stop Centers. Ms. DiGiorgio stated each Center needs to be using the same standardized forms issued by SWIO in each WIA folder. She indicated that it is their suggestion that a standardized checklist be used as well. It was noted that SWIO would be conducting monitoring visits in the One Stop Centers also and will address any questions or concerns the counselors have. Ms. DiGiorgio stated an area of concern is GeoSol issues. Upcoming training should address most of these issues.

#### **Committee Reports:**

**Board Development Committee:** Mr. Ouellette referenced the current Board opening, looking for someone in several areas, i.e.; defense, hospitably, or the Newport Chamber. Mr. Ouellette mentioned a social event for the Board of Directors in the spring or fall.

**Quality Assurance Committee:** Mr. Oakes stated he had a meeting with Ms. Grieco and Ms. Vendetti to discuss some questions and asked for guidance with monitoring the One Stops.

**Strategic Development Committee:** Mr. Harden is looking for a facilitator to manage the Strategic Retreat meeting in September. Mr. Harden would like to obtain three bids.

**Finance Committee:** Mr. DiPina noted there was not an April meeting and nothing to report.

**Youth Council:** In the absence of Ms. Farrell Mr. Ribeiro stated all programs are ready to start in June.

**New Business:** Ms. Grieco noted the WPGRI staff will be visiting the Pawtucket One Stop on June 8, 2011. The “road trip” will help the staff understand and see what takes place in a One Stop.

**Old Business:** Ms. Grieco explained the Job Fair held at the Crowne Plaza in which there were 30 employers. The first hour was for ITA and Contextualized trainees. The balance of the day 2:00 – 4:30 PM was open to the public. There were 480 people who registered at the Job Fair.

**VOTE:** Mr. Harden made a motion to adjourn the Board of Directors meeting. Mr. DiPina seconded the motion. The motion carried unanimously.

**The Board of Directors meeting adjourned at 9:30 AM.**

**Respectfully submitted,  
Shirley Winslow**